

## Hillside Junior School SEND Information Report 2016-7

### How do we identify the need for additional support?

- Information from the parents and carers
- Information from outside agencies, for example: Speech and Language Therapists, Occupational Therapists, Educational Psychologist.
- Areas for concern identified by class teachers
- Ongoing assessment and monitoring of achievement
- Information from infant school, transition notes
- Using data to track and monitor, pupil progress meetings
- Inclusion referral sheets, assessment tools used in school
- Observation of the pupil indicates that they have additional needs in one or more of the four broad areas of need:
  - Communication and interaction
  - Cognition and learning
  - Social, mental and emotional health
  - Sensory/physical
- The pupil asks for help

### What should a parent do if they think their child may have special educational needs?

- If parents have concerns relating to their child's learning, then please initially discuss these with your child's teacher. This may then result in a referral to the school Inclusion Manager, Miss Uriarte; contact details: [office@hillsidejunior.org](mailto:office@hillsidejunior.org).
- Parents may also contact MissUriarte or Mrs Shepherd, Headteacher, directly if they feel this is more appropriate.
- All parent will be listened to. Their views and their aspirations for their children will be central to the assessment and provision that is provided by the school.

### How will the school staff support your child?

- All pupils will be provided with high quality teaching that is differentiated to meet the diverse needs of all learners.
- Pupils with a disability will be provided with reasonable adjustments (such as auxiliary aids and services) to overcome any disadvantage experienced in schools and increase their access to the taught curriculum.
- If required; provision by the teacher of additional general classroom strategies to further support the success of the pupil.
- Differentiated learning outcomes, personalised and specific targets, self and peer review
- Small group support with LSA, peer support, 1:1 support, specific targets.
- Individual support tailored to the needs of child.
- Homework club

### What interventions are offered?

- 1:1, small group, peer support
- Regular readers, paired reading, Read, Write Inc phonics, Read Write Inc Fresh Start, Read Write Inc Spelling, reading comprehension groups (Cracking Comprehension), Bug Club
- RWI Get Writing and where necessary additional handwriting support using Speed Up! Teaching of keyboard skills (Mavis Beacon, BBC Dance Mat), Dragon Dictate
- IXL, My Maths,
- Use of iPads, notebooks, individualised learning, mind maps and words maps
- One to one tuition in year 6
- Sensory aids and resources to support learning in the classroom

### Who provides additional support?

- Additional support is provided by Teaching Assistants, Teachers, volunteers, Inclusion Manager, and sometimes outside agencies.

**Who are the other people providing services to children with an SEN in this school?**

Other professionals in the borough who are available to the school for support and advice include: Educational Psychologist, Speech and Language Therapist, Occupational Therapist, Physiotherapist, Community nurse, behaviour support, advisory teachers for hearing and visual impairments, CAHMS, social services, parent partnership, teachers from specialist resource provisions.

**How will both you and I know how my child is doing and how will you help me to support my child's learning?**

- The quality of classroom teaching provided to pupils with SEND is monitored through a number of processes that includes:
  - Classroom observation by the senior management team
  - Ongoing assessment of progress made by pupils with SEND
  - Work sampling and scrutiny of planning to ensure effective matching of work to pupil need,
  - Clear detailed marking policy with personalised next steps
  - Teacher meetings with the Inclusion Manager and other members of the Senior Management team to provide advice and guidance on meeting the needs of pupils with SEND
  - Pupils and parent feedback on the quality and effectiveness of interventions provided
  - Attendance and behaviour records
- Parents are informed of their children's progress via the reporting system and also at events such as parents' evenings.
- Pupils attainments are tracked using the whole school tracking system and those failing to make expected levels of progress are identified very quickly. These pupils are then discussed in progress meetings that are undertaken between class teacher and a member of the Senior Leadership team and if appropriate, the pupil themselves.

**How can I find out more?**

- Talk to your child's class teacher; Mrs Shepherd, Head Teacher; Miss Uriarte, Inclusion Manager; Mr Davies, Assistant Headteacher.
- You can contact the school to arrange a meeting by email: : [office@hillsidejunior.org](mailto:office@hillsidejunior.org) or phone: 01923 825991

**Attendance matters**

We know from experience that children who do not attend school regularly (at least 95% of the time) do not make as much progress as other children. Our efforts to support your child will be most successful if he/she does not miss any of the learning opportunities. If your child cannot attend regularly because of a medical condition, then we will already have been made aware of this.

**What support will there be for my child's overall well-being?**

- School council, buddy system, Class teacher, teaching assistant, welfare officer, CAMHS, support from other outside agencies, monitoring of attendance
- Seasons for Growth, Socials Skills and Emotional Literacy – one to one or small group, Class PSHE, Circle time, play and art therapy
- Behaviour policy, anti-bullying policy, staff training in safeguarding, child protection and internet safety

**What training are the staff supporting children with SEND having or have had?**

- All teachers have qualified teacher status. Inclusion Manager has additional relevant qualifications (DPSE (SEN))
- Regular training from outside agencies regarding medical and learning needs
- Access to training from outside professional agencies and attendance at training outside for teachers and teaching assistants
- Regular in house training to keep staff updated in their skills and knowledge.
- Audits of training needs.
- Safeguarding & CP training and procedures in place
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**How will my child be included in activities outside the classroom including school trips?**

- Risk assessments are completed for all activities outside school
- Additional staffing provided where necessary
- Parent support on journeys where necessary
- Reasonable adjustments are made to ensure all children can be included on school trips and outside activities unless there are significant safety issues.

**How accessible is the school?**

- In accordance with the DDA & Equality acts the school has an Equality policy and Accessibility plan which are reviewed and updated regularly
- The school building is all on one level with wheel chair access to all classes, communal areas and playgrounds.
- We have access to people who can translate documents into various languages if necessary
- We have access to outside agencies to provide advice re accessibility and specific needs.

**How will I be involved in discussions about and planning for my child's education**

- The school operates an open door policy. You are welcome to come in to talk to your child's Class Teacher, the Inclusion Manager or Head teacher. It is sometimes easier to make an appointment via the contact details above.
- The class teacher and/or Inclusion Manager will arrange meetings with parents to discuss any concerns that they have, to seek parental opinions and agree strategies and targets that will be put in place with parents and child.
- Discussion about what we are doing with your child.
- The school is able to provide ideas for additional activities to do at home and give differentiated homework
- Parents evenings take place in the Autumn and Spring terms.
- 1:1 meeting with class teacher and Inclusion Manager can be arranged where necessary

**How will we support your child when they are leaving this school or moving to another year?**

- Personalised arrangements for transition.
- Meeting new teachers, additional visits.
- Transition passports
- Coffee mornings, photos.
- Transition meetings between teachers and SENDCo/Inclusion Managers of both schools

### **Hillingdon Information for children with SEND and their families**

For more information about services in Hillingdon for families with SEND children look at Hillingdon's Local Offer (published September 2014)

Website: [directory.hillingdon.gov.uk/kb5/hillingdon/fsd/localoffer.page](http://directory.hillingdon.gov.uk/kb5/hillingdon/fsd/localoffer.page)

Telephone: 01895 250429

Head of All Age Disability Service at London Borough of Hillingdon : Jackie Wright

To let Hillingdon know what you think about their local offer email: [fis@hillingdon.gov.uk](mailto:fis@hillingdon.gov.uk)

Useful Hillingdon websites:

SENDIASS Hillingdon (previously Hillingdon Parent Partnership) – supporting families of children with special educational needs

4E/08 Civic Centre, Uxbridge, Middx, UB8 1UW

Telephone: 01895 277001

Email: [sendiass@hillingdon.gov.uk](mailto:sendiass@hillingdon.gov.uk)

### **Hertfordshire Information for children with SEND and their families**

For more information about service in Hertfordshire for families with SEND children look at Hertfordshire's Local Offer (published September 2014)

Website: [directory.hertfordshire.gov.uk/kb5/hertfordshire/directory/localoffer.page](http://directory.hertfordshire.gov.uk/kb5/hertfordshire/directory/localoffer.page)

Telephone: Customer Service Centre 0300 123 4043

To let Hertfordshire know what you think about their local offer email: [localoffer@herfordshire.gov.uk](mailto:localoffer@herfordshire.gov.uk)

Useful Hertfordshire Websites:

SENDIASS Hertfordshire

County Hall, Pegs Lane, Hertford, Hertfordshire, SG13 8DQ

Phone: 01992 555847

Email: [sendiass@hertfordshire.gov.uk](mailto:sendiass@hertfordshire.gov.uk)

KIDS HUBS – Information and support for parents and carers of disabled children and young people 0-19 in Hertfordshire

Website: [www.kids.org.uk/hub](http://www.kids.org.uk/hub)

[www.hertsparentcarers.org.uk](http://www.hertsparentcarers.org.uk)

### **Harrow Information for children with SEND and their families**

For more information about service in Harrow for families with SEND children look at Harrow's Local Offer (published September 2014)

Website: <http://www.harrow.gov.uk/localoffer/>

To let Harrow know what you think about their local offer email:

[LocalOffer@harrow.gov.uk](mailto:LocalOffer@harrow.gov.uk)

Useful Harrow Websites:

Harrow Special Educational Needs and Disability Information Advice and Support Service (Harrow SENDIAS) – formerly Harrow Parent Partnership Service

Address: Family Action Harrow SENDIAS Service, Cedars Hall, Chicheley Road, Harrow Weald, HA3 6QH

Telephone: 020 8428 6487

Email: [harrowsendias@family-action.org.uk](mailto:harrowsendias@family-action.org.uk) (formerly Harrow Parent Partnership)

Website: <http://www.family-action.org.uk/harrowsendias>

### **Government information for children with SEND and their families**

Website: [www.gov.uk/children-with-special-educational-needs/overview](http://www.gov.uk/children-with-special-educational-needs/overview)

### **Other support and advice for children and their families**

[www.cafamily.org.uk](http://www.cafamily.org.uk): for disabled children and their families

[cyp.iasnetwork.org.uk](http://cyp.iasnetwork.org.uk): National SENDIASS (formerly Parent Partnership)

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