



Hillside Junior School

GOOD BEHAVIOUR POLICY

POLICY DETAILS:

Legal Status: Statutory

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Linked Policies
Bullying Policy
Race Equality Policy
Complaints Policy



HILLSIDE JUNIOR SCHOOL GOOD BEHAVIOUR POLICY

At Hillside everyone involved in the school must be cared for and valued. We have high expectations regarding behaviour and discipline in school and these are essential to successful teaching and learning. The school cannot improve children's behaviour alone but by working together with parents we can make a real difference to a child's behaviour.

These guidelines have been produced following staff, parent and pupil discussions. They are intended to provide clear guidance to all members of staff to ensure that there is a consistent and fair approach to all.

Aims of Policy:

- To encourage responsibility and self-discipline in all the children at Hillside through the 5 Rs.
- To stress the positive aspects of work and behaviour rather than merely punishing the negative.
- To use praise and encouragement wherever possible.
- To encourage children to be supportive and appreciative of each other.
- To encourage resilience and resourcefulness.
- To encourage the children to show respect to all members of the school community.

All adults in the school have a duty to ensure the high standards of behaviour of the children and will:

- create a warm and caring atmosphere
- set the best examples both in speech and manners
- respect and like each individual child and have high expectations for their behaviour
- be consistent in their dealings with all children
- deal firmly but fairly with poor behaviour
- wherever possible find constructive punishments, e.g. in the case of damage, restoring it to right

Teaching Staff will:

- provide a secure and supportive environment in class
- present stimulating, interesting and well prepared appropriately differentiated work to motivate the children
- mark positively to help the children develop a sense of pride in their work
- provide opportunities for children to work co-operatively in order to help children understand the needs of others as well as helping them develop self-discipline

Pupils will:

- follow school rules
- be encouraged to be self-disciplined and respectful
- accept responsibility for their own actions
- be encouraged to work co-operatively
- be aware of rewards and sanctions

School Behaviour Management:

Rules	Rewards	Sanctions
<p><i>Follow adults' instructions straight away.</i></p> <p><i>Keep hands, feet and objects to yourself.</i></p> <p><i>Show kindness through your words and actions.</i></p> <p><i>Look after your property and other people's property</i></p>	<p><i>Praise and acknowledgement</i></p> <p><i>Stickers and stamps</i></p> <p><i>Team Points</i></p> <p><i>Display and sharing of good work</i></p> <p><i>Additional responsibilities</i></p> <p><i>Additional break</i></p> <p><i>Achievement Certificates</i></p> <p><i>Golden Time(lower school)</i></p> <p><i>Gold Cards</i></p> <p><i>Contact parents</i></p> <p><i>Traffic light system</i></p> <p><i>Non uniform days (100% attendance)</i></p> <p><i>Pizza/DVD party</i></p>	<p><i>Verbal Warning</i></p> <p><i>Traffic lights</i></p> <p><i>Time out</i></p> <p><i>Loss of privileges</i></p> <p><i>Send to Upper or Lower Team Leaders</i></p> <p><i>Send to the Deputy Headteacher</i></p> <p><i>Detention issued (15 mins/30 mins/after school)</i></p> <p><i>Loss of playtime</i></p> <p><i>Break/Lunchtime Behaviour report**</i></p> <p><i>Letter home to parents</i></p> <p><i>Send to Headteacher</i></p> <p><i>Withdrawal from trips</i></p> <p><i>Seclusion/Exclusion</i></p> <p><i>Parents invited into school to discuss behaviour</i></p>

** For consistent poor behaviour a child may be put on playground report. A child may be put on report for up to 2 weeks. The 2-week period is considered to be one sanction; it is a 2-week block. The Headteacher or a senior member of staff will speak with the child on play time report each week and monitor their behaviour alongside their class teacher. A report sheet will be filled in and kept in the pupil's file.

Sanctions

If children choose to break the rules then sanctions will be applied as per appendix 2.

*The Traffic Light system

This is displayed in all classrooms. Every pupil starts each day on green. There is the opportunity to move to gold for good behaviour. If they commit any unacceptable behaviour they can move down to amber and red. Having reached red, the child needs to be sent to see a member of the SLT. If the behaviour continues, a detention will be given. Pupils have the opportunity to move back up the colours during the day by exhibiting good behaviour.

For a minority of children, whose behaviour cannot be dealt with through the usual system of rewards and sanctions identified above, the following strategies are available and can be implemented depending on the level of concern the child presents:

- a specific behaviour plan
- a formal system of individualised rewards and sanctions through the use of reward charts and a system of certificates for sustained good behaviour (implemented at classroom level)
- parental involvement in supporting the child in school
- use of a report book (highlighting good or bad behaviour as appropriate)
- social skills/anger management/counselling sessions or other suitable intervention as appropriate
- lunchtime exclusions (usually where behaviour at lunchtimes is of considerable concern)
- referral to the Behaviour Support Team/Educational Psychology Service.
- referral to Hillingdon Pre- permanent exclusion panel.
- Seclusion/exclusion

It is not intended that this should be a fixed hierarchy of interventions but a reflection of the range of interventions available from which the most appropriate to the child at that time can be selected. Serious poor behaviour may result in omitting stages. This will be at the discretion of the Head teacher or Deputy Head teacher.



HILLSIDE JUNIOR SCHOOL BEHAVIOUR POLICY

Appendix 1: Positive Reinforcement

Team Points	For achievement, keeping class rules, good attitude, good behaviour around school. Given by any member of staff as appropriate. At the beginning of the week there will be acknowledgement in assembly (recorded through display and in newsletter) for the team with the highest number. Over a term, the winning team will receive a treat, for example, non-uniform day.
Achievement Award	In Tuesday's assembly, a small number of pupils per class are recognised for good attitude or effort and awarded with certificates.
Positive Notes	Positive notes home via the year group planner to parents to reinforce notable progress.
Gold Cards	Gold Cards are awarded in the lower school to the class for following school rules (Class teachers may choose a suitable reward for achieving 50 Gold Cards, which will be negotiated with the children).
Special Treats	Children who are on Gold at the end of the day receive a sticker. Over the term those children with the most stickers will get invited to a pizza/DVD party.
Golden time	Pupils in lower school receive 30 minutes free computer time per week. Any detentions received reduce the time.
Exemplar Writing	Pupils read out work in presentation assembly. Work displayed in entrance hall.
Badges and pins	<ul style="list-style-type: none"> • To reinforce achievement in times tables and division badges. Pupils' names displayed on board in entrance hall and in newsletter. • Identification of senior positions of responsibility, members of school council.
Participation in Sports/extra-curricular events	Pupils recognised in achievement assembly and reports given in weekly newsletters to parents.
Attendance	The class (es) with the best attendance are rewarded with an additional 10 minutes of playtime. If 100% attendance is achieved, the class(es) will have a non uniform day.

HILLSIDE JUNIOR SCHOOL

BEHAVIOUR POLICY



Appendix 2: Unacceptable Behaviours and Consequences

Unacceptable Behaviours	Code 1 Sanctions
<p>Initial breaking of school rules e.g. not listening, lying, damaging or not caring for property, not working hard, being unkind, hurting, not helping. Other examples include:</p> <ul style="list-style-type: none"> ● Not lining up ● Being in the wrong place (e.g. in class or building during break time) ● Excessive noise ● Passing notes ● Not ready for lesson ● Interrupting/Calling out ● Misusing play equipment ● Pushing when lining up ● Running in school ● Irritating others ● Incompletion of work ● Unacceptable standard of work ● Play fighting ● Mobile phones used in school time and without permission 	<p>Child moves one place on traffic light system. Movement on traffic light system* will be accompanied with appropriate action as deemed by the adult:</p> <ul style="list-style-type: none"> ● Asked to apologise ● Quiet warning ● Re-do work ● Completing homework at lunch time ● Move within class <p>Other appropriate action(s) as deemed by adult (e.g. removal from sports fixtures).</p> <p>If a child reaches RED they need to be sent to a member of the SLT. If a child gets 3 Code 1 sanctions in a week they will receive a Code 2.</p>
Unacceptable Behaviours	Code 2 Sanctions
<ul style="list-style-type: none"> ● Showing a lack of respect to another member of the school community ● Cheating ● Rudeness ● Leaving room without permission ● Persistent interruption and calling out 	<p>When the child steps past RED, they will be recorded in the Detention Book and CPOMS and an email will be sent home with return slip.</p> <ul style="list-style-type: none"> ● Lunchtime detention (15 minutes) and a reflection sheet will be completed. ● Working in another room <p>If a child receives more than two detentions in a week, they will be sent to the Team Leader, receive a Code 3 sanction and parents contacted.</p> <p>If a member of a school team, the next match will be missed.</p>

Unacceptable Behaviours	Code 3 Sanctions
<ul style="list-style-type: none"> ● Persistent breaking of school rules ● Defacing/Stealing Property ● Swearing heard by an adult - email sent to parents ● Serious name calling ● Fighting ● Bullying/Cyber bullying/inappropriate use of emails ● Racist language ● Inappropriate behaviour when representing school 	<p>Sent to member of the SLT accompanied with appropriate action as deemed by the member of the SLT:</p> <ul style="list-style-type: none"> ● Lunchtime detention (30 minutes) accompanied by reflective conversation with member of SLT ● After school detention (if the unacceptable behaviour is repeated and lunchtime detention has had a limited impact) ● Letter/email sent home to parents/guardians ● Not allowed to attend weekly club ● Not allowed to represent the school
Serious Behaviour	Code 4 Sanctions
<ul style="list-style-type: none"> ● Deliberately causing injury ● Significant damage to property ● Extreme incidents of violence or bullying to a child ● Deliberate violent behaviour towards adult member of school community ● Persistent refusal to follow instructions in a way that compromises safety 	<p>Incident referred to the Head teacher/Deputy Headteacher with an appropriate action:</p> <ul style="list-style-type: none"> ● Parents/guardians asked to attend meeting in school ● Not allowed on an off-site school trip, if it may compromise the safety of other children and adults ● Seclusion/exclusion ● Authorities notified

Additional Information

<ul style="list-style-type: none">• Not completing homework on time	<ul style="list-style-type: none">• Class homework book to be presented at Homework Club, and homework to be completed then. Slip/book to be signed by supervising adult and returned to class teacher for record keeping purposes.
<ul style="list-style-type: none">• Not bringing PE kit to school	<ul style="list-style-type: none">• Children will use an alternative PE kit and the parents will be informed by email.