

Hillside Junior School

SEND Information Report and School Offer 2018-19



How do we identify the need for additional support?

- Information from the pupil's attitude to learning.
- Information from the pupil's work.
- Information from the parents and carers.
- Information from outside agencies, for example: Speech and Language Therapists, Occupational Therapists, Educational Psychologists.
- Areas for concern identified by class teachers.
- Ongoing assessment and monitoring of achievement.
- Information from the infant school, transition notes.
- Use data to track and monitor pupils in pupil progress meetings.
- Inclusion referral sheets.
- Observation of the pupil indicates that they have additional needs in one or more of the four broad areas of need:
 - Communication and interaction
 - Cognition and learning
 - Social, mental and emotional health
 - Sensory/physical

What should a parent do if they think their child may have special educational needs?

- If parents have concerns relating to their child's learning, then please initially discuss these with your child's teacher. This may then result in a referral to the school Inclusion Manager, Ms O'Connor; contact details: office@hillsidejunior.org
- Parents may also contact Ms O'Connor or Mrs Shepherd, Headteacher directly if they feel this is more appropriate by making an appointment through the school office.
- All parents will be listened to. Their views and aspirations for their children will be central to the assessment and provision provided by the school.

SCHOOL OFFER

What interventions are offered?

- We offer a range of support in different sized groups: 1:1, small groups, peer support and larger groups.
- To support reading and spelling- Read Write Inc differentiated groups; Nessy reading and spelling personalised learning
- To support reading and comprehension- Cracking comprehension additional groups; Bug Club 1:1.
- To support fine and gross motor skills – we follow programmes specified by occupational therapists and physiotherapists.
- To support transcription – keyboard skills.
- To support maths – same day maths interventions on a 1: 1 basis; Rapid maths group work.
- To support speech and language - we follow programmes specified by speech and language therapists.
- To support children with social and emotional difficulties- social skills groups, groups supporting grief, play therapy.

Who provides additional support?

Additional support is provided by teaching assistants, teachers, volunteers, Inclusion Manager, and sometimes outside agencies.

What is provided for children with medical needs?

- We have a welfare officer who is responsible for overseeing the production of healthcare plans, ensuring that information is shared sensitively and that medication stored in school is in date.
- Members of staff who are first aid trained.
- Teachers and teaching assistants attend annual asthma and epi-pen training.
- Prescribed medication can be administered in school.

Children will be permitted to access food, fluid or medication required to manage their condition at any time. Special arrangements required for out of school outings will be discussed and agreed with parents in advance.

Who are the other people providing services to children with an SEN in this school?

Other professionals in the borough who are available to the school for support and advice include: Educational Psychologist, Speech and Language Therapist, Occupational Therapist, Physiotherapist, Community Nurse, Behaviour Support, Advisory Teachers for hearing and visual impairments, Child and Adolescent Mental Health Services (CAHMS), Social Services, Parent Partnership, teachers from specialist resource provisions.

How will both you and I know how my child is doing and how will you help me to support my child's learning?

- The quality of classroom teaching provided to pupils with SEND is monitored through a number of processes that include:
 - Classroom observations by the Senior Leadership Team.
 - Ongoing assessment of progress made by pupils with SEND.
 - Work sampling and scrutiny of planning to ensure effective matching of work to pupil need.
 - Clear detailed marking policy.
 - Teacher meetings with the Inclusion Manager and other members of the Senior Leadership Team to provide advice and guidance on meeting the needs of pupils with SEND.
 - Pupils and parent feedback on the quality and effectiveness of interventions provided.
 - Attendance and behaviour records.
- Parents are informed of their children's progress via the reporting system and also at events such as Parents' Evenings.
- The attainment of pupils is tracked using the whole school tracking system and those failing to make expected levels of progress are identified very quickly. These pupils are then discussed in progress meetings that are undertaken between the class teacher and a member of the Senior Leadership Team and if appropriate, the pupil themselves.

How can I find out more?

- Talk to your child's class teacher; Mrs Shepherd, Head Teacher; Ms O'Connor Inclusion Manager/ Assistant Headteacher; or Mr Davies, Co-Headteacher.
- You can contact the school to arrange a meeting by email: office@hillsidejunior.org or phone: 01923 825991.

Attendance matters

We know from experience that children who do not attend school regularly (at least 96% of the time) do not make as much progress as other children. Our efforts to support your child will be most successful if he/she does not miss any of the learning opportunities. If your child cannot attend regularly because of a medical condition, then we will already have been made aware of this.

What support will there be for my child's overall well-being?

- School Council, Buddy System, Class Teacher, Teaching Assistant, Welfare Officer, support from other outside agencies such as Child and Adolescent Mental Health Service, monitoring of attendance
- Seasons for Growth, Socials Skills and Emotional Literacy, Class PSHE, Circle Time, Therapeutic play, Behaviour Policy, Anti-Bullying Policy, staff training in Safeguarding and Mental Health, Child Protection and Internet Safety.
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What training are the staff supporting children with SEND having or have had?

- All teachers have qualified teacher status. The Inclusion Manager has additional relevant qualifications (The National Award for Special Educational Needs Coordination).
- Regular training from outside agencies regarding medical and learning needs.
- Access to training from outside professional agencies and attendance at training outside for teachers and teaching assistants.
- Wellbeing training.
- Mental Health First Aid training.
- Regular in house training to keep staff updated in their skills and knowledge.
- Audits of training needs.
- Safeguarding & Child Protection training and procedures in place.

How will my child be included in activities outside the classroom including school trips?

- Risk assessments are completed for all activities outside school.
- Additional staffing is provided where necessary.
- Parent support on journeys where necessary.
- Reasonable adjustments are made to ensure all children can be included on school trips and outside activities unless there are significant safety issues.

How will I be involved in discussions about and planning for my child's education?

- The school operates an open door policy. You are welcome to come in to talk to your child's Class Teacher, the Inclusion Manager or Head teacher. It is easier to make an appointment via the contact details above.
- The class teacher and/or Inclusion Manager will arrange meetings with parents to discuss any concerns that they have, to seek parental opinions and agree strategies and targets that will be put in place with parents and child.
- Discussions about what we are doing to help your child.
- The school is able to provide ideas for additional activities to do at home and give differentiated homework.
- Parents' Evenings take place in the Autumn and Spring terms.
- 1:1 meetings with the class teacher and Inclusion Manager can be arranged where necessary.

How will we support your child when they are leaving this school or moving to another year?

- Personalised arrangements for transition.
- Meeting new teachers, additional visits.
- Transition passports.
- Transition meetings between teachers and SEND/Inclusion Managers of both schools.

Hillingdon Information for children with SEND and their families

For more information about services in Hillingdon for families with SEND children look at Hillingdon's Local Offer (published September 2014).

Website: directory.hillingdon.gov.uk/kb5/hillingdon/fsd/localoffer.page

Telephone: 01895 250429

Head of All Age Disability Service at London Borough of Hillingdon : Jackie Wright

To let Hillingdon know what you think about their local offer email:

fis@hillingdon.gov.uk Useful Hillingdon websites:

SENDIASS Hillingdon (previously Hillingdon Parent Partnership) – supporting families of children with special educational needs

4E/08 Civic Centre, Uxbridge, Middx, UB8

1UW Telephone: 01895 277001

Email: sendiass@hillingdon.gov.uk

Hertfordshire Information for children with SEND and their families

For more information about service in Hertfordshire for families with SEND children look at Hertfordshire's Local Offer (published September 2014)

Website: directory.hertfordshire.gov.uk/kb5/hertfordshire/directory/localoffer.page

Telephone: Customer Service Centre 0300 123 4043

To let Hertfordshire know what you think about their local offer email:

localoffer@herfordshire.gov.uk Useful Hertfordshire Websites:

SENDIASS Hertfordshire

County Hall, Pegs Lane, Hertford,

Hertfordshire, SG13 8DQ Phone: 01992

555847

Email: sendiass@hertfordshire.gov.uk

KIDS HUBS – Information and support for parents and carers of disabled children and young people 0-19 in Hertfordshire. Website: www.kids.org.uk/hub

www.hertsparentcarers.org.uk

Harlow Information for children with SEND and their families

For more information about service in Harlow for families with SEND children look at Harlow's Local Offer (published September 2014)

Website: <http://www.harlow.gov.uk/localoffer/>

To let Harlow know what you think about their local offer email:

LocalOffer@harlow.gov.uk

Useful Harrow Websites:

Harrow Special Educational Needs and Disability Information Advice and Support Service (Harrow SENDIAS) – formerly Harrow Parent Partnership Service

Address: Family Action Harrow SENDIAS Service, Cedars Hall, Chicheley Road, Harrow Weald, HA3 6QH

Telephone: 020 8428 6487

Email: harrowsendias@family-action.org.uk (formerly Harrow Parent Partnership)

Website: <http://www.family-action.org.uk/harrowsendias>

Government information for children with SEND and their families

Website: www.gov.uk/children-with-special-educational-needs/overview

Other support and advice for children and their families

www.cafamily.org.uk: for disabled children and their families

cyp.iasnetwork.org.uk: National SENDIASS (formerly Parent Partnership)

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