

WELCOME TO HILLSIDE JUNIOR SCHOOL



SCHOOL BROCHURE 2022-2023



'Good quality of education in the school.'

'Pupils enjoy coming to school.'

'They enjoy lessons and spoke with enthusiasm and excitement about the range of visits and experiences offered as part of the curriculum.'



Ofsted – June 2019

[Click here to view the full report](#)

Our Vision: Hillside children are enthusiastic and are fully engaged with our inclusive and challenging curriculum offer. Our children have a strong sense of community, belonging and show compassion for others. Our children are curious about the world and independent learners who rise to a challenge. Our children have a sense of accomplishment and pride in their environment.



HEADTEACHER'S WELCOME

Hillside Junior School is a warm, safe and caring environment where children can reach their true potential. We believe children should take responsibility for their learning and we develop their skills to ensure they can achieve this so they are prepared to succeed in their future.

We have a great staff team who work together to provide a relevant and high-quality creative curriculum. We celebrate the diversity of our children and we are a fully inclusive school. Learning takes place for pupils not only in the classroom but also in the extensive grounds and on the sports field. Our many before and after school activities reflect the importance we put on providing a variety of opportunities for our pupils. Parents and carers are welcomed into the school and we are proud of our links with the local community. As a Foundation School we work closely with our Governors to ensure that every child has a safe and happy environment in which they enjoy their education. Visitors to the school are warmly welcomed.

We hope that your child will work hard, take a full and active part in our events and activities, make lasting friendships and, above all, enjoy life at Hillside.

Mr A. Davies
Headteacher

ADMISSIONS

The majority of children are admitted from Hillside Infant School at the start of Year 3 and there are close links between the two schools. A detailed admissions policy exists, outlining the criteria for admissions to the school. Copies of this and an application form for a school place are available from the school office or can be downloaded from the school website www.hillsidejunior.org. Applications should be made by contacting Hillside Junior School direct on 01923 825991.

Contact details for the Admissions team at the London Borough of Hillingdon:

Email: contact@hillingdon.gov.uk

Tel: 01895 556644

Web: www.hillingdon.gov.uk/schoolsadmissions

TIMING OF THE SCHOOL DAY

Morning school starts at 8.35am and finishes at 12.10pm for lunch. Morning break is from 10.30am until 10.45am.

Afternoon school starts at 1.05pm and finishes at 3.20pm. **The playground is supervised from 8.30am and children should not be left unsupervised before this time.**



EXTRA-CURRICULAR ACTIVITIES

The following activities are offered at different times throughout the year.

Athletics	Dance	Netball (Boys & Girls)
Dodgeball	Drama	Football (Boys & Girls)
Piano	Drums	Debating
Flute	Guitar	Portuguese
Violin	K-Kwon-Do	
Art	Rounders	

PASTORAL CARE AND DISCIPLINE



We aim, jointly with parents, to encourage responsibility and self-discipline in all the children. A weekly Achievement Assembly is held, in which children from each class are presented with certificates for excellent work, effort or good behaviour. As adults, the staff, parent helpers and governors set a good example through their relationships with each other and with the children. In this way, we hope that the children will respect themselves more and will develop a sensitive, caring attitude towards others.

SAFEGUARDING

Our aim at Hillside Junior School is to work in close partnership with parents and carers to support their children in every way possible. However, there is a clear responsibility on all schools to ensure they work together with other agencies to safeguard and promote the welfare of all children. As a result, if concerns are raised within the school, or a child or parent reports a situation involving possible abuse, we are required to refer such matters to the appropriate Children's Services. We are notified through Operation Compass of any child who has been involved or witnessed domestic abuse. Our safeguarding team will be able to offer support for the child and family. Hillside Junior School is committed to safeguarding and promoting the welfare of children and expects all volunteers to share this commitment. Consequently, all adults working or volunteering in school are required to complete a DBS (Disclosure and Barring Service) Enhanced Police Check.

BRITISH VALUES

We promote fundamental British values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs and cultures. These are embedded in our Spiritual, Social, Moral and Citizenship education which runs through our whole curriculum. We also promote the 6Rs: respect, responsibility, resourcefulness, resilience, relationships and reflection in our core values.



SCHOOL UNIFORM

The wearing of school uniform is an important part of our ethos. It encourages the children to feel proud of their school and develops a strong sense of belonging. We expect all children to wear full school uniform every day. Please see our uniform code below. School uniform can be purchased from either Pullens, 50 High Street, Northwood, HA6 1BL, 01923 840 050, www.uniform4kids.com or online at [Different Class](#)

We monitor school uniform very closely. If your child is not wearing the correct uniform, parents will be contacted via email. If your child continues to wear the incorrect uniform, an appointment will be arranged for you to meet with the Headteacher to discuss the issue. Please do not hesitate to contact the school if you have any difficulties regarding school uniform.

School Uniform Code

- White Shirt (not polo shirts)
- School tie (red/grey)
- Red sweatshirt or cardigan with logo
- Grey or black trousers, trouser shorts, pinafore or skirt
- Black leather type shoes (**NOT** trainers)
- In Summer a red gingham dress may be worn

PE KIT

- Red sports shorts (not Bermuda or cycling shorts)
- White t-shirt with school logo
- A plain black tracksuit (no logos) can be worn for PE when the weather is cold)
- Trainers
- P.E. Kits should be in a clearly named bag

Leggings are not permitted unless under PE shorts for religious purposes. A plain black crew neck tracksuit (no logos or hoodies) can be worn if the weather is cold. **PE kits should be worn to school on PE days.**

Hair

Hair must be natural colour (e.g. not dyed or extreme styling) and tied back at all times once it reaches shoulder length. Nail varnish must also be removed.

Religious Headwear

Pupils who wish to wear religious headgear are welcome to do so provided that the fabric is plain and in school colours of red, grey or black.

Jewellery

Jewellery should not be worn to school, with the exception of small plain gold/silver studs for pierced ears. These must be removed by the child for all P.E /Games lessons, unless newly pierced, when they must be completely taped over by the pupil themselves (tape must be provided by parents and included in your child's PE kit). Rings can be dangerous and must not be worn. (It may be worthwhile waiting until the Summer holidays before having your child's ears pierced, so that the healing process will be complete before they return to school).

Valuables

Pupils are **not** permitted to bring valuables to school.

Mobile Phones

Year 6 may bring mobile phones to school if they walk home unaccompanied, however written consent must be given from their parents. The phone must be switched off and handed in to the office at the start of school and collected at 3.20pm. The school cannot take responsibility for any phones not handed in to the office.

It is important that ALL clothing is clearly named to enable any lost property to be returned. Any unclaimed unnamed lost property is disposed of at the end of each term.

ATTENDANCE

At Hillside we stress the importance of excellent attendance and time keeping. Any absence affects the pattern of a child's schooling and regular absence will seriously affect their learning. The school strives to achieve at least 96% attendance by all pupils. Hospital and dental appointments should be made outside of school hours, where possible and **always** identified by a letter or appointment card **prior** to the visit, unless it is an emergency. All children must be in school promptly by 8.40am for morning registration.



ILLNESS

If your child is ill and unable to attend school, please inform the school office by either email office@hillsidejunior.org or telephone 01923 825991 by 9am. If your child has been vomiting or had diarrhoea during the night, they should **not** return to school for 48 hours after the last bout of sickness.

Only prescribed medication from your GP can be administered during the school day. Medication must be supplied to us in the original pharmacist's container and handed to the school office and a 'Request for School to Administer Medicine' form must be completed, a copy of which can be found on our website or can be collected from the school office. **Non-prescription medicines cannot be administered.** Any other medicine would need to be obtained on prescription from your doctor (e.g. hayfever or migraine tablets) for us to store and administer at school. Medicines, **prescribed by a doctor only**, must be handed in to the School Office in the morning by the parent/carer and collected again in the afternoon.

Medical Conditions and the Support of pupils with Medical Needs:

On the Pupil Admission Form, parents are asked to state any medical information that the school needs to know concerning their child. It is important that this is completed and **updated** whenever necessary.



PROVISIONAL SATs RESULTS

The SATs assess children against a national standard.

Expected % (National)	Reading	Writing	Maths	GPS	RWM
All Pupils	70% (74)	80% (69)	77% (71)	73% (72)	57% (59)

HOMEWORK

Homework is uploaded to Google Classroom. In addition to English, maths, reading, weekly spellings and times-table practice, children may also receive additional homework, relating to a specific piece of work covered in class that week. Year 6 pupils will receive homework on a daily basis. Please use the homework book to write any comments you may have. Please see our [Home Learning Policy](#) for information specific to each year group.



SCHOOL COUNCIL

School Council is made up of one member elected from each class and the Year 6 Team Leaders. The aims of the School Council are to encourage participation and active citizenship, to gain new skills and confidence, to learn to listen to others and respect different opinions and to act as the children's voice in the school. Meetings are held half-termly to raise and address any issues highlighted by their own classes. These may be as diverse as looking at how to improve the school environment or suggesting ways of supporting charities.

REPORTS AND RECORDS

Parents are always welcome to make appointments to see staff at mutually convenient times, whilst regular parents' evenings are held to enable staff and parents to meet. We send out termly Interim Reports. In the Summer Term the report will also include details of the SAT's results for Year 6 pupils. To ensure that parents are kept up to date with school news and events, a weekly bulletin is produced every Friday and sent out electronically, detailing relevant information including dates and activities. The bulletins can also be viewed on the school website at www.hillsidejunior.org

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

There are a range of strategies available to support children with special needs, please see the [School Information](#) section on the website for what we offer. For some children this may mean individual support or individualised learning programmes organised by our Inclusion Manager. In other cases support is in small groups or within the classroom working on differentiated tasks. Our Learning Support Assistants are well qualified and have many years' experience in supporting children with a wide range of special needs.



RELATIONSHIP EDUCATION

Aspects of plant and animal reproduction are covered in our science and personal, social and health education lessons. Specific relationship lessons will also be taught. These will focus on the importance of positive relationships, including friendships and relationships with family, children and with adults.

SCHOOL MEALS

Children have the option of having a hot school lunch or a packed lunch from home. Hot lunches are provided by HCL, our catering provider at a cost of £2.30 per day. Lunches are ordered via the online booking system School Grid www.schoolgrid.co.uk

HEALTHY SNACKS

All children in the Junior School are encouraged to bring a piece of fruit or healthy cereal bar to school each day to eat during morning break. Crisps are discouraged in packed lunches except on Fridays and children are not expected to have chocolate bars, fizzy or energy drinks.

PARENTAL HELP IN SCHOOL

Parent help is always welcomed by the school. Please offer your services for supporting groups of children with activities or on trips. Parent helpers are now required to be checked for criminal convictions in the same way as all school staff, please contact the school office for further information. Our school is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

STAFF LIST 2022-2023

Headteacher	Mr A. Davies BA (Hons) PGCE
Deputy Headteacher/Inclusion Manager	Ms O. O'Connor MA English Education, BA (Hons) Primary, NASENCo
Raising Standards Lead	Mrs R. Mason B Ed (Hons)
TEACHING STAFF	
Year 3 Teachers	Miss C. Kingston BSc (Hons) PGCE Miss E. O'Sullivan Ba (Hons) PGCE Mrs R. Mason B Ed (Hons)
Year 4 Teachers	Mrs E. Spencer MA (Hons) SCITT Miss R. Shah BSc (Hons) SCITT
Year 5 Teachers	Mrs J. Rice BA (Hons) PGCE Miss T. Mathur BA (Hons) PGCE
Year 6 Teachers	Mr C. Johns BA (Hons) QTS Mrs J. Smith BSc (Hons) PGCE Mrs K. Thwaites BSc (Hons) PGCE
Cover Teacher	Miss A. Long BA (Hons) PGCE
TEACHING ASSISTANTS	
Higher Learning Teaching Assistant	Mrs K Holland
Teaching Assistants	Mrs J. Jones, Mrs E. McEvoy, Mrs M. McHale, Mrs N. Paxton, Mrs J. Seeley, Miss M. Thomson, Mrs S Whipp, Mr A. Mills, Miss L. Tahabashy
School Secretary/PA to Headteacher	Mrs L. Sweeney
Bursar	Mrs B. Grimwood
Receptionist	Ms S. Hone
Welfare Officer	Miss L. Archer
School Meals Supervisory Assistants (SMSAs)	Miss M Evans, Mr J. McEvoy, Mrs S. Monteiro, Mrs M. Oliveria, Mr A. Samson
Site Manager	Mr M. Haines
Cleaners	Mrs S. Hooper, Mrs M. Lopes-Gomez, Mrs T. Whitney

GOVERNING BODY

The Governing Body has the legal responsibility for ensuring that the school complies with current education and employment law and is bound by strict financial regulations.

Chair of Governors - Ms Joy Mason

The Governors at Hillside work very closely with the staff and parents, and offer considerable commitment and support to the school. A full list of [Governors](#) is available on our website.

CONCERNS OR QUESTIONS

As you get to know the school, you may have questions or concerns. If so, please speak to your child's teacher or the office staff who will do their best to help you. The Headteacher, who is usually available before and after school, and at arranged times during the school day, would be very happy to meet you to discuss any matters of concern. Details of the policies of the school and the schemes of work produced by the school are available for inspection upon request at the school office or on the school website. Copies of policies that are not on our website are available at the school office.

Information in this booklet is correct at the time of publication and is based upon the current year. The school is constantly developing and changing and therefore certain statements in this booklet may be superseded or modified due to altered circumstances during the school year.