



Hillside Junior School

GOOD BEHAVIOUR POLICY

POLICY DETAILS:

Legal Status: Statutory

Adopted: September 2022

Version Date: September 2022

Last Review: September 2022

Next Review: September 2023

At Hillside everyone involved in the school must be cared for and valued. We have high expectations regarding behaviour and discipline in school and these are essential to successful teaching and learning. All pupils are entitled to an education where they are protected from disruption and can learn in a calm, safe and supportive environment. The school cannot improve children's behaviour alone, but by working together with parents, we can make a real difference to a child's behaviour. These guidelines have been produced following staff, parent and pupil discussions. They are intended to provide clear guidance to all members of staff to ensure that there is a consistent and fair approach to all.

Aims of Policy:

- To encourage responsibility and self-discipline in all the children at Hillside through the 6Rs.
- To stress the positive aspects of work and behaviour rather than merely punishing the negative.
- To use praise and encouragement wherever possible.
- To encourage children to be supportive and appreciative of each other so they build positive relationships.
- To encourage resilience and resourcefulness.
- To encourage the children to show respect to all members of the school community.

All adults in the school have a duty to ensure the high standards of behaviour of the children and will:

- create a warm and caring atmosphere
- set the best examples both in speech and manners
- respect and like each individual child and have high expectations for their behaviour
- be consistent in their dealings with all children
- deal firmly but fairly with poor behaviour
- wherever possible find constructive sanctions, e.g. in the case of damage, restoring it to right

The leadership team will:

- be highly visible, routinely engaging with pupils, parents and staff on setting and maintaining the behaviour culture and an environment where everyone feels safe and supported
- make sure that all new staff are inducted clearly into the school's 12 behaviour culture to ensure they understand its rules and routines and how best to support all pupils to participate in creating the culture of the school
- have a discussion with the victim and the child who has carried out the inappropriate action depending on the severity of the incident

Teaching Staff will:

- provide a secure and supportive environment in class
- present stimulating, interesting and appropriately differentiated work to motivate the children
- mark work to help the children develop a sense of pride in their work
- provide opportunities for children to work cooperatively in order to help children understand the needs of others as well as helping them develop self-discipline
- display the classroom rules
- communicate the school's high expectations, routines, values and standards
- have a discussion with the victim and the child who has carried out the inappropriate action depending on the severity of the incident
- help children who arrive during the academic year to understand the behaviour policy

Support staff will:

- be directed to provide support children who have additional needs when those needs might affect their behaviour
- help children who arrive during the academic year to understand the behaviour policy

Pupils will:

- follow school rules
- be encouraged to be self-disciplined and respectful
- accept responsibility for their own actions
- be encouraged to work cooperatively
- be aware of rewards and sanctions

Parents

The role of parents is crucial in helping schools develop and maintain good behaviour. To support the school, parents should be encouraged to get to know the school's behaviour policy and, where possible, take part in the life of the school and its culture. Parents have an important role in supporting the school's behaviour policy and should be encouraged to reinforce the policy at home as appropriate. Where a parent has a concern about management of behaviour, they should raise this directly with the school while continuing to work in partnership with them.

The school culture will consistently promote high standards of behaviour and provide the necessary support to ensure all pupils can achieve and thrive both in and out of the classroom. A whole-school approach will meet the needs of all pupils in the school, including pupils with SEND, so that everyone can feel they belong in the school community and high expectations are maintained for all pupils. A good behaviour culture will create calm environments which will benefit pupils with SEND, enabling them to learn.

The Behaviour Principles outlined in this statement applies to pupils, when in school; engaged in extracurricular activities; when travelling to and from school; on educational visits and when being educated in any school-organized/related activity off site, and in the community.

Safeguarding

The school recognises that changes in behaviour may be an indicator that a pupil is in need of help or protection.

We will consider whether a pupil's misbehaviour may be linked to them suffering, or being likely to suffer, significant harm.

Where this may be the case, we will follow our child protection and safeguarding policy, and consider whether pastoral support, an early help intervention or a referral to children's social care is appropriate.

School Behaviour Management:

Rules	Rewards	Sanctions
<p><i>Follow adults' instructions straight away.</i></p> <p><i>Keep hands, feet and objects to yourself.</i></p> <p><i>Show kindness through your words and actions.</i></p> <p><i>Look after your property and other people's property .</i></p> <p><i>Speak one at a time.</i></p>	<p><i>Praise and acknowledgement</i></p> <p><i>Stickers and stamps</i></p> <p><i>Team Points</i></p> <p><i>Display and sharing of work</i></p> <p><i>Additional responsibilities</i></p> <p><i>Additional break</i></p> <p><i>Achievement Certificates</i></p> <p><i>Contact parents</i></p> <p><i>Traffic light system*</i></p> <p><i>Non-uniform days (100% attendance, winning team each half term)</i></p> <p><i>Pizza/ice cream party</i></p> <p><i>Blue 6Rs stickers</i></p> <p><i>Celebration trip (winning team at the end of each term)</i></p> <p><i>Headteacher stickers</i></p>	<p><i>Verbal Warning</i></p> <p><i>Traffic lights</i></p> <p><i>Time out</i></p> <p><i>Loss of privileges</i></p> <p><i>Send to a member of the Senior Leadership Team</i></p> <p><i>Detention issued (15/ 25 /40 mins/ after school)</i></p> <p><i>Loss of playtime</i></p> <p><i>Work in another classroom</i></p> <p><i>Day/ Break/ Lunchtime Behaviour report**</i></p> <p><i>Letter home to parents</i></p> <p><i>Send to Headteacher</i></p> <p><i>Withdrawal from trips</i></p> <p><i>Seclusion/Exclusion</i></p> <p><i>Parents invited into school to discuss behaviour</i></p>

** For consistent poor behaviour a child may be put on playground report. A child may be put on report for up to 2 weeks. The 2-week period is considered to be one sanction; it is a 2-week block. The Headteacher or a senior member of staff will speak with the child on play time report each week and monitor their behaviour alongside their class teacher. A report sheet will be filled in and kept in the pupil's file.

Sanctions

If children choose to break the rules then sanctions will be applied as per appendix 2.

*The Traffic Light system

This is displayed in all classrooms. Every pupil starts each day on green. There is the opportunity to move to gold for good behaviour. If they commit any unacceptable behaviour they can move down to amber and red. Once a child reaches amber, they have the opportunity to move up the traffic lights. Having reached red, a detention will be given. Once a child has reached red, they can only receive team points.

For a minority of children, whose behaviour cannot be dealt with through the usual system of rewards and sanctions identified above, the following strategies are available and can be implemented depending on the level of concern the child presents:

- a specific behaviour plan
- a formal system of individualised rewards and sanctions through the use of reward charts and a system of certificates for sustained good behaviour (implemented at classroom level)
- parental involvement in supporting the child in school
- use of a report book (highlighting good or bad behaviour as appropriate)
- social skills/anger management/counselling sessions or other suitable intervention as appropriate
- lunchtime exclusions (usually where behaviour at lunchtimes is of considerable concern)
- referral to the Behaviour Support Team/Educational Psychology Service.
- Seclusion/exclusion

It is not intended that this should be a fixed hierarchy of interventions but a reflection of the range of interventions available from which the most appropriate to the child at that time can be selected. Serious poor behaviour may result in omitting stages. This will be at the discretion of the Head teacher or Deputy Head Teacher.

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Appendix 1: Positive Reinforcement



Team Points	<p>Team points can be given for the following reasons:</p> <ul style="list-style-type: none">● For good quality classwork or homework 1TP● Handing in homework on time and well-presented 1TP● Wearing correct school uniform (once a week) 1TP● Wearing correct PE kit (once a week) 1TP● Surpassing gold on the traffic lights 3TP● Supporting the teacher 1TP● Following our 6 Rs 1TP <p>Given by any member of staff as appropriate. This will ensure that there is consistency between all members of staff. At the beginning of the week there will be acknowledgement in assembly (recorded through display and in the newsletter) for the team with the highest number. Over a half - term, the winning team will receive a non-uniform day. At the end of the year, the winning team will receive a special treat.</p>
Achievement Award	<p>In Achievement Assembly, a maximum of 5 pupils (including 6R certificate) per class are recognised for good attitude or effort and awarded with certificates.</p>
Special Treats	<p>Children who are on gold at the end of the day receive a sticker. Over the term those children with the most stickers will be invited to a pizza/ice cream party.</p>
Badges and pins	<ul style="list-style-type: none">● To reinforce achievement in times tables and division badges. Pupils' names will be displayed in the newsletter.● Identification of senior positions of responsibility and members of the school council.
Participation in Sports/extra-curricular events	<p>Pupils recognised in achievement assembly and reports on the school website.</p>
Attendance	<p>The class with the best attendance is rewarded with an additional 10 minutes of playtime. If 100% attendance is achieved, the class will have a non-uniform day.</p>



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Appendix 2: Unacceptable Behaviours and Consequences

Unacceptable Behaviours		Code 1 Sanctions
<p>Initial breaking of school rules e.g. not listening, lying, damaging or not caring for property, not working hard, being unkind, hurting, not helping. Other examples include:</p> <ul style="list-style-type: none"> ● Not lining up ● Being in the wrong place (e.g. in class or building during break time) ● Excessive noise ● Passing notes ● Not ready for lesson ● Interrupting/Calling out ● Misusing play equipment ● Pushing when lining up ● Running in school ● Irritating others ● Incompletion of work ● Unacceptable standard of work ● Play fighting ● Not following instructions ● Not using the one voice rule 		<p>Child moves one place on the traffic light system. Movement on traffic light system* will be accompanied with appropriate action as deemed by the adult:</p> <ul style="list-style-type: none"> ● Asked to apologise ● Quiet warning ● Re-do work ● Completing homework at lunch time ● Move within class or to another class <p>When the child reaches RED, they will be recorded in the Detention Book and CPOMS and an email will be sent home with a return slip.</p> <ul style="list-style-type: none"> ● Lunchtime detention (15 minutes) and a reflection sheet will be completed. <p>If a child gets two Code 1 sanctions in a week they will receive a Code 2.</p>
Unacceptable Behaviours		Code 2 Sanctions
<ul style="list-style-type: none"> ● Showing a lack of respect to another member of the school community ● Lack of respect for the school environment and property ● Walking away when an adult is talking to them ● Cheating ● Rudeness ● Leaving room without permission ● Persistent interruption and calling out ● Pushing other children 		<p>This will be recorded in the Detention Book and CPOMS and an email will be sent home with a return slip.</p> <ul style="list-style-type: none"> ● Lunchtime detention (25 minutes) and a reflection sheet will be completed. ● Working in another room if they are disturbing the lesson. <p>If a child receives more than two detentions in a week, they will be sent to the SLT,</p>

<ul style="list-style-type: none"> ● Bringing a phone into school and not handing it in ● Looking over a toilet cubicle ● Climbing into a different toilet cubicle ● Not telling the truth about incidents 		<p>receive a Code 3 sanction and parents contacted via email. If they are a member of a school team, the next match will be missed.</p>
<p>Unacceptable Behaviours</p>		<p>Code 3 Sanctions</p>
<ul style="list-style-type: none"> ● Persistent breaking of school rules ● Swearing ● Serious name calling ● Bullying/Cyber bullying/inappropriate use of emails or social media*** ● Inappropriate behaviour when representing school ● Mobile phones used in school time and without permission ● Kicking ● Punching/slapping another child 		<p>Sent to member of the SLT accompanied with appropriate action as deemed by the member of the SLT:</p> <ul style="list-style-type: none"> ● Lunchtime detention (40 minutes) accompanied by reflective conversation with member of SLT ● Letter/email sent home to parents/guardians ● Not allowed to attend weekly club ● Not allowed to represent the school ● Behaviour report ● Time out of class <p>If a child receives more than five code 3 detentions in two weeks, they will receive a Code 4 sanction and parents will be asked to attend school for a meeting.</p>
<p>Serious Behaviour</p>		<p>Code 4 Sanctions</p>
<ul style="list-style-type: none"> ● Deliberately causing injury** ● Defacing/Stealing Property ● Fighting** ● Significant damage to property ● Extreme incidents of violence or bullying to a child ● Deliberate threatening or violent behaviour towards adult member of school community 		<p>Incident referred to the Headteacher/Deputy Headteacher with an appropriate action:</p> <ul style="list-style-type: none"> ● Parents/carers asked to attend meeting in school ● Not allowed on an off-site school trip (without parental supervision), if it may

<ul style="list-style-type: none"> ● Persistent refusal to follow instructions in a way that compromises safety ● Prejudice based language e.g. racist, sexual harassment/sexual language and homophobia ● Deliberately putting another child or adult's health at risk e.g. spitting, coughing at their faces or other behaviours that increase the risk of transmission 		<p>compromise the safety of other children and adults</p> <ul style="list-style-type: none"> ● Reduced playtime ● Seclusion/exclusion* ● After school detention (if the unacceptable behaviour is repeated and lunchtime detention has had a limited impact) ● Removal from extra-curricular activities
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*As a tolerant, supportive learning community exclusions will only be used as a last resort, and will only be used in line with current DfE guidance. The school does not wish to exclude any child, but recognises that sometimes this may be necessary.

When a child has been secluded or excluded, there will be a process of reintegration which includes meeting with the parents and child to discuss behaviour expectations.

** Removal may be used as a response to serious misbehaviour

These sanctions also apply to online activity and physical activity witnessed by a member of staff.

Additional Information

<ul style="list-style-type: none"> ● Not completing homework on time 	<ul style="list-style-type: none"> ● Class homework book to be presented at Homework Club, and homework to be completed. The class book to be signed by a supervising adult and returned to the class teacher for record keeping purposes. If there are children with less than 50% homework completion over a period of 3 weeks, parents will be contacted by the class teacher.
<ul style="list-style-type: none"> ● Not bringing PE kit to school 	<ul style="list-style-type: none"> ● Parents will be sent an email informing them and asking them to ensure a PE kit is provided. The pupil will still participate in the lesson.
<ul style="list-style-type: none"> ● Not wearing full uniform 	<ul style="list-style-type: none"> ● A green card will be issued. Parents will be sent an email informing them and asking them to ensure that their child wears full uniform.
<p>All staff should be aware that safeguarding issues can manifest themselves via child on child abuse. This is most likely to include, but may not be limited to:</p> <ul style="list-style-type: none"> ● bullying (including cyberbullying); ● physical abuse such as hitting, kicking, shaking, biting, hair pulling, or otherwise causing physical harm; ● sexual violence and sexual harassment; ● sexting (also known as youth produced sexual imagery); and ● initiation/ hazing type violence and rituals. 	<ul style="list-style-type: none"> ● Codes appropriate to the behaviour will be given in line with the school’s behaviour policy (see guidelines above). ● When the behaviour is deemed beyond “Code 4” and also a safeguarding concern, the member of staff will follow the necessary steps as set out in the Child Protection Policy.

Behaviour Protocols

Movement Around the Building

Movement around the building

- Walk on the left side of the corridor
- Walk on the left when going up and down the stairs
- No running
- Move quietly around the building
- Staff need to be positioned where they can see all the children when collecting classes from the playground
- Children should hold doors open for staff and their peers

- Waiting for lessons
- Line up quietly outside classroom
- Line up on the left hand side

Classroom Conduct

- When children are in the classroom, the following routines should be followed:
- Children enter the classroom and sit at their designated seat
- Children must always walk in the classroom
- When a child is answering a question others must sit quietly and listen
- Children look after resources and keep equipment in their working area tidy at all times
- Children must ask permission to go to the bathroom
- Children must use an appropriate classroom voice
- If the member of staff needs the attention of the children, they will raise their hand. Children should in turn raise their hands and follow the behaviour protocol associated with these numbers.
- 1 - stand behind your chairs, 2 -move , 3 - sit down

Breaktimes/Lunchtimes

- Children should not be left unsupervised in the classrooms

Linked Policies

Anti Bullying Policy

Race Equality Policy

Complaints Policy

Attendance Policy

Teaching and Learning Policy